

BINGHAM COUNTY RESOLUTION 2023-9

RESOLUTION REGARDING THE DESTRUCTION OF ELECTION RECORDS  
MAINTAINED BY THE CLERK'S OFFICE

WHEREAS the Bingham County Clerk has requested permission to destroy certain election records; and,

WHEREAS Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS Idaho Code §34-217 specifically addresses election records; and

WHEREAS the Bingham County Clerk has represented that the records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in the above-referenced sections of the Idaho Code; and

WHEREAS none of the records for which destruction is requested are required to be kept by the County permanently and indefinitely pursuant to Idaho Code §31-709.

THEREFORE, it is hereby resolved:

That the following records may be disposed of pursuant to Idaho Code §34-217(1) (a-g) as being at least five years, from the date the records were created:

**November 7, 2017 and December 5, 2017 Combination Election Record and Poll Books**

That the following years of **Voter Registration Cards (2015, 2016 and 2017)** may be disposed of pursuant to Idaho Code §34-217(1) (a-g) as being at least five years, from the date the records were created:

**Cancelled or Purged Voter Registration Cards**

That the following **November 3, 2020** General Election records may be disposed of pursuant to Idaho Code §34-217(2) (a-e) as being at least two years, from the date the records were created:

**Voted ballots; ballot stubs; correspondence relating to an elector's voter registration; completed absentee ballot request forms; tally books, any ballots that were required to be duplicated before being counted; logic and accuracy test ballot decks; write-in packets; test ballots; oaths; and transport carrier logs.**

That the following **November 2, 2021** General Election records may be disposed of pursuant to Idaho Code §34-217(3) (a-h) as being one year from the date the records were created:

**Absentee ballot affidavit envelopes; personal identification affidavits; ballot tracking logs; automated tabulation election logs; receipt of supplies; record of the number of ballots printed and furnished to each polling place; and oath of challenge forms.**

That the following **November 30, 2021** Mayor Runoff Election records may be disposed of pursuant to Idaho Code §34-217(3) (a-h) as being one year from the date the records were created:

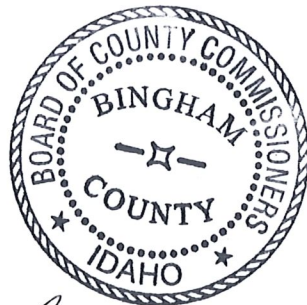
**Absentee ballot affidavit envelopes; personal identification affidavits; ballot tracking logs; automated tabulation election logs; receipt of supplies; record of the number of ballots printed and furnished to each polling place; and oath of challenge forms.**

That the following **November 8, 2022** General Election records may be disposed of pursuant to Idaho Code §34-217(4) as being at least sixty (60) days from the date the records were created:

**Correspondence relating to an elector's unused ballots, spoiled ballots, stamps, voter sequence charts, absentee voted ballot envelopes, supply envelopes, locks, voter lists, duplicate poll books and test ballots.**

Furthermore, such records may be destroyed after January 27, 2023.

Signed and dated this 27<sup>th</sup> day of January, 2023.



ATTEST:

  
Pamela W. Eckhardt, Clerk

BINGHAM COUNTY COMMISSIONERS

\_\_\_\_\_  
WHITNEY MANWARING, Chairman

  
\_\_\_\_\_  
MARK R. BAIR, Commissioner

  
\_\_\_\_\_  
ERIC JACKSON, Commissioner